

Molerole Municipality

FIRST QUARTER REPORT FOR 2015/2016 FINANCIAL YEAR

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads

and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

1. CORPORATE SERVICES

1.1. ADMINISTRATION

Achievements

- Appointed a Service Provider for the construction of concrete palisade fencing at Sekgoses DLTC.
- Advertised a project for the supply, installation and maintenance of Cleaning equipment and accessories in eight (8) municipal buildings.

Challenges

- Delays in signing of SLA for project handover to start with project implementation
- Low resolution rate by departmental staff of complaints received by suggestion books, premier and presidential hotlines.

Corrective measures

- The project for supply, installation and maintenance of Cleaning equipment and accessories has been re-advertised as no bidders were found to be responsive
- The issue of customer complaints be a standing item in Management and all Council Committee meetings.

1.2. INFORMATION AND COMMUNICATION TECHNOLOGY

Achievements

- o Procured and allocated thirteen (13) 4 in 1 office printers to users.
- o Advertised a project for supply and delivery of Server for DR and Payroll printer which are currently at appointment stage.

Challenges

- o 1 server rack with KVM Console kit to be procured after budget adjustment due to financial constraints and 1 DR server to be procured due to financial constraints.
- o Specification for network infrastructure in Morebeng couldn't be drafted because the project of the office building is not yet complete.
- o Specification for Microsoft licenses couldn't be developed because there is a contract with a service provider for renewal of Microsoft server licences which ends this financial year

Corrective measures

- o Server rack with KVM Console kit and 1 DR server to be procured after budget adjustment.
- o Specification for network infrastructure to be drafted as soon as the construction of the office building is completed.

- Specification for renewal of Microsoft server licences will be developed next financial year

1.3. HUMAN RESOURCES MANAGEMENT

Achievements

- Building Inspector and 2x Traffic Officers appointed
- 8 employees attended LLF training coordinated by SALGA and SALGBC
- 1 employee attended Grievance Procedure training coordinated by SALGA
- 2 Councillors attended LLF training coordinated by SALGA and SALGBC
- 1 Councillor attended Municipal Governance Training
- Facilitated pension pay-outs for Ms Moswatse and Mr Mohlaleng
- Facilitated funeral claim for the late Mr H Duplooy
- Facilitated accident claims for Ms ME Thantsha, Mr PT Moloqa, Mr MJ Mphaho and Cllr MJ Makgalo from Alexandra Forbes
- Facilitated paternity grievance for pension pay-outs for estate of the late Cllr Malebatso

Challenges

- Non submission of tender bids by service providers

Corrective measures

- Re- advertisement of tender bids with possible deviations

1.4. OFFICE OF THE SPEAKER

Achievements

- Two (2) Council meetings held, 1 Special and 1 Ordinary
- Three (3) Portfolio meetings held
- One (1) Exco meetings held.
- Four (4) MPAC meetings held

Challenges

- Ward Committee training not conducted

Corrective measures

- Ward Committee training to be held in December after the Ward Committee Conference.

2. TECHNICAL SERVICES

2.1. OPERATIONS AND MAINTANANCE Achievements

- 125 km of gravel road bladed and maintained.

Challenges

- Mechanical breakdowns of plant due to limited resources.

Corrective measures

- A Mechanical Service provider has been appointed to assist the mechanical artisan with major breakdowns.

2.2. ELECTRICITY

Achievements

Upgrading of electricity network project.

- Specification compiled and approved by specification committee, the project is 100% advertised.

Highmast Lights Project.

- Specification compiled and approved by specification committee, the project is 100% advertised and also the contractor is appointed.

Replacement of old electricity meters at Mogwadi (Supply, Delivery and Installation of Electricity pre-payment split meters at Mogwadi Ext

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- Specification compiled and approved by specification committee, the project is 100% advertised.

Relocation of electricity pre-payment meters.

- Specification compiled and approved by specification committee, the project is 100% advertised.

Challenges

- None

Corrective measures

- None

2.3. ROADS

Achievements

- The specifications, advert, appointment and delivery has been completed.
- The specifications and advertisement of the Low Level Bridges of Madikana, Madihe and Ramatjowe have been completed.
- The specifications and advertisement of Upgrading of Mogwadi Internal Street has been completed.
- The contractor has been appointment and Site establishment for Construction of Machaka to Sekakene gravel to tar road has commenced.
- The contractor has been appointed for Construction of Mohodi to Thupana road from gravel to tar (2 km of road tarred).

Challenges

- Late appointment of the contractor for Construction of Mohodi to Thupana road from gravel to tar (2 km of road tarred).

Corrective measures

2.4. SOCIAL AMENITIES

Achievements

- The Contractor has started on earthworks for platforms of Mohodi Sport Complex

Challenges

- Slow progress by the contractor on site as they should have completed 100% with Dam rehabilitation, earthwork and grassing of fields.

Corrective measures

- The contractor was instructed to increase plant and personnel on site to speed up progress.

3. COMMUNITY SERVICES DEPARTMENT

3.1. TRAFFIC AND LICENSING

Achievements

- 15 roadblocks staged in the 1st quarter.
- 1438 driver's license clients examined.
- 1813 learners licenses examined.
- 264 motor vehicles registered.
- 1441 motor vehicles licensed.

Challenges

None.

Corrective measures

None.

3.2. ENVIRONMENTAL MANAGEMENT

Achievements

- Beautification plan at Morebeng town: Specifications approved and tender bid advertised.
- Refurbishment of Mogwadi landfill site: Specifications approved and tender bid advertised.

- EPWP environment and culture sector: Procurement of PPE, appointment of beneficiaries and signing of contracts.
- Risk Management: 100% of risk resolved within the timeframe (1st quarter).

Challenges

None.

Corrective measures

None

3.3. BASIC SERVICES PROVISION

Achievements

- Erection of street litter bins at Morebeng: Request for quotation (RFQ) posted on the municipal website
- Mohodi/Maponto Cross Taxi Rank: Specifications approved and tender bid advertised

4. LOCAL ECONOMIC DEVELOPMENT AND PLANNING

4.1. SPATIAL PLANNING

Achievements

- 20 building plans received were processed within stipulated timeframes
- 20 land development applications were processed and tabled in the land use committee
- Specifications of the following projects were done and projects were advertised
- Pegging of sites in Morebeng was done the project was advertised
 - audit of community facilities
 - molemole integrated transport plan
 - township establishment

Challenges

- Implementation of Spatial Planning and Land Use Management Act (SPLUMA) not yet in place

Corrective measures

- Provision of resources (budget and personnel) to fully implement SPLUMA

4.2. LOCAL ECONOMIC DEVELOPMENT

Achievements

- Concept document has been reviewed, and terms of reference for the project has developed and adopted(stakeholder's consultation was done)
- Specification for the project has been developed, and specification committee has also approved the specification
- The investment coordination and facilitation project was advertised for bidding.
- LED forum meeting was held on the 29 September 2015 at Molemole council chamber
- Three (03) CWP local reference Committee meetings were held during the first quarter
- Concept document for 2015/2016 Molemole career Expo was reviewed, and partnership meeting with Dept. of Education (Sekgosese Central Circuit) was held on the 25th September 2015.
- Concept document for SMME training was developed, and stakeholders have been consulted.

Challenges

- Delayed advertisement of investment coordination and facilitation for bidding purposes.
- Availability of key stakeholders for consultation purposes on the specification of the project.

Corrective measures

- The bid for the project was advertised on the 29/09/2015 therefore appointment of prospective service provider will be done during the 2nd quarter.

4.3. INTERGRATED DEVELOPMENT PLANNING

Achievements.

- Submitted 2015/2016 IDP to COGHSTA.
- 2015/2016 IDP has been assessed.
- Submitted the 2015/2016 IDP Process Plan to council for adoption.
- Established IDP Representative Forum.
- Submitted the Annual Performance Report to Council and COGHSTA.

Challenges

- None

Corrective measures

- None

**5. FINANCE DEPARTMENT
5.1. BUDGET AND REPORTING**

Achievements:

- July – September 2015 MFMA Section 71 Reports compiled and submitted to various stakeholders.
- July – September 2015 Bank Reconciliation performed
- July – September 2015 Investment Register performed
- July – September 2015 Grant Register performed

Challenges:

- Section 71 Reports performed manually which takes time to prepare and affect the accuracy of the report.
- Quarterly Financial statements not performed.

Corrective measures:

- To get a software that will assist us in preparing the Section 71 reports on system.
- To get proper training in the preparation of the Financial Statements.

The Financial Performance report of the municipality for first quarter for the financial year 2015/16:
Revenue
The annual budget for 2015/16 financial year amounts to R182,667,005 and the Actual revenue collected as at 30 September 2015 amounts to R52,989,022(16%) compared to the proportional percentage of 25% . The 25% revenue recognized is based on accrual based accounting concept.

DESCRIPTION	TOTAL ANNUAL BUDGET		3 MONTHS BUDGET		3 MONTHS ACTUAL		3 MONTHS %		VARIANCE FROM 3 MONTHS		REASONS FOR VARIANCE
	R		R		R		%	R			
Revenue By Source											
Property Rates	10 866	049	2 716	512	2 704 749		100		11 763		None
Service Charges-Electricity revenue including selling of prepaid electricity	10 749	687	2 687	422	1 361 480		52		1 265 153		Awaiting appointment of service provider for installation of prepaid meters in morebeng.
Service Charges-Refuse Revenue	1 534	222	383	556	385 085		100		-1 530		None
Rental of facilities and equipment	256	370	64	093	52 660		82		11 433		Delay in payment for other institutions
Interest earned-external investment	1 200	000	300	000	268 224		89		31 776		Interest for short term investment to be earned in the second quarter
Interest earned-outstanding debtors	4 569	726	1 142	432	751 426		66		391 006		Non-payment by consumers that result in low collection on interest
Fines	954	154	238	539	161 100		68		77 439		Most of traffic fines issued not yet paid

Licence and permits	7 602 114	1 900 529	437 754	23	1 462 775	The revenue portion was not transferred to the revenue account because payments were not yet made from the control accounts.
Transfers recognized-operational	111 217 000	27 804 250	44 477 422	160	-16 673 172	None
Transfers recognized - capital	31 418 576	7 854 644	1 753 388	22	6 101 256	Most projects still at advertisement stage
Other revenue	2 299 107	574 777	828 151	144	-253 374	None
Total Revenue (including Capital transferred)	182 667 005	45 666 751	52 989 021	116	-7 322 270	

The Annual budget for 2015/16 financial year amounts to R133, 114,557. The actual expenditure for the period ending 30 September 2015 amounts to R 26,436,675. On average 25% of all allocated budget should be spent by end of first quarter, the municipality has spent 25% on operating expenditure inclusive of staff benefits.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Salaries and Allowances(including councillors)	76 301 596	19 075 399	16 637 196	87	2 438 203	Not all vacant posts are filled

Electric Purchases	8 500 000	2 125 000	2 387 809	112	-262 809	None
General Expenses	39 695 369	9 923 842	6 660 481	67	3 263 361	Most of the expenditure will be paid in the second quarter.
Repairs and Maintenance	4 385 592	1 096 398	633 751	58	462 647	1 st quarter mainly for specifications, adverts and appointments.
Interdepartmental Charges	-	-	115 438	-	-115 438	None
Depreciation	4 232 000	1 058 000	-	-	1 058 000	Depreciation not updated
GRAND TOTAL	133 114 557	33 278 639	26 434 675	79	6 843 964	
Payments in respect of capital projects funded internally up to 30 September 2015 amounts to R1, 223,328 against a 3 months budget of R 5,077,106.						
Payments in respect of capital projects funded by grant up to 30 September 2015 amounts to R 1,119,644 against a 3 months budget of R 7,241,932.						
Total payments of capital projects as at 30 September 2015 is R 2,343,972 against a 3 months budget of R 12,319,038.						
DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Assets from own funds	20 308 424	5 077 106	1 223 328	24	3 853 778	1 st quarter mainly for specifications, adverts and appointments.

Assets from Grants and subsidies	28 967 726	7 241 932	1 119 644	15	6 122 288	1 st quarter mainly for specifications, adverts and appointments.
TOTAL CAPITAL EXPENDITURE	49 276 150	12 319 038	2 342 972	19	9 976 066	

DEBTORS

Comprehensive analysis of services debtors

The net outstanding service debtors as at 30 September 2015 amounts to Rand is made up as follows:

Current Debt	Amount
30 Days	1,680,409
60 Days	1,447,330
90 Days	1,437,600
120+ Days	68,710,892
Plus Journals	0
Sub Total	73,276,231
Less: Credit Amounts	0
Total	73,276,231

The outstanding amount of R73, 276, 231 is divided as follows:

Category	Amount
Government	17,342,728

Business	2,083,111
Households	43,433,107
Other	10,417,285
Total	73,276,231

5.2. INCOME AND REVENUE MANAGEMENT

Achievements:

- The Municipality has managed to increase the revenue in flow by converting Meters to prepaid meters.
- Credit Control Plan has been developed to address the low collection rate.

Challenges:

- Low collection rate due to rate payers disputing long outstanding debts.

Corrective measures:

- The municipal Council has intervened in resolving the matters between the Municipality and SANCO.
- Credit Control and Debt Collection plan is being implemented.

5.3. EXPENDITURE

Achievements

- All Expenditure reconciliations are done

Challenges

- None

Corrective measures

- None

5.4. SUPPLY CHAIN MANAGEMENT

Achievements

- All priority set on the SDBIP was realised but finalisation of the capturing the suppliers' database application form still ongoing.

Challenges

- Understaffed, only two employees are assigned for procurement work.

Corrective measures

- Authorisation of overtime for interns to work extra hours

6. MUNICIPAL MANAGER'S OFFICE

6.1. MAYOR'S OFFICE

Achievements

- 1x Mayoral Outreach programme held successfully
- 2x meetings & Magoshi forum held with Traditional Council's

Challenges

- None

Corrective measures

- None

6.2. OFFICE OF THE SPEAKER

Achievements

- Two (2) Council meetings held, 1 Special and 1 Ordinary
- Three (3) Portfolio meetings held
- One (1) Exco meetings held.
- Four (4) MPAC meetings held

Challenges

- Ward Committee training not conducted

Corrective measures

- Ward Committee training to be held in December after the Ward Committee Conference.

6.3. LEGAL SERVICES

Achievements

- The end-user departments are cooperative and provide information required for contracts, litigation etc.

Challenges

- It appears that the Street Trading By law and Traffic By law have gone through the public participation but the documentation cannot be located at this point. There should be improved record management on contracts and related documents to avoid disputes. Some of the litigation cases were left dragging for longer which came at a huge cost.
- Non availability

Corrective measures

- Current correspondences are exchanged with the end-user for record purposes. Some litigation cases have been reviewed with a view to speed up finalisation in the interest of the municipality

6.4. COMMUNICATIONS

Achievements

- Municipal events well-advertised on electronic media
- Continual communication with local radio stations
- Municipal events covered on urban local radio stations

Challenges

- Print media still lacking

Corrective measures

- Municipality to engage in media buying in order to secure coverage for events, achievements etc.

6.5. INTERNAL AUDIT AND RISK MANAGEMENT

Achievements

- The Risk Officer was appointed.
- The operational risk identification and assessment conducted for 2015/16.
- One (1) Audit Committee meeting coordinated in August 2015.
- One (1) Risk Management Committee meeting coordinated in October 2015.

Challenges

- Insufficient staff in Internal Audit section.
- Slow progress in mitigating / responding to the strategic and operational risks 2015/16.

Corrective measures

- Shortlisting and appointment of Internal Auditor vacancy.
- Weekly update of the consolidated risk register 2015/16.

6.6. PERFORMANCE MANAGEMENT SYSTEM

Achievements

- 2014/2015 Annual performance report completed and submitted

Challenges

- Lack of a dedicated personnel for the function

Interventions

DEPARTMENT: CORPORATE SERVICES

Municipal Transformation and Organizational Development											
Key Performance Area (KPA) 6:											
Outcome 9:											
Outputs :											
Strategic objectives											
Ensure administrative support to municipal units through continuous institutional development and innovation.											
No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.	Administration	Erection of Palisade Fence at Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	135m of Palisade fence constructed in Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	Preparation of specifications and Advertisement	Specification prepared and advert issued as per target. Service Provider appointed to implement the project	None	100%	None	Budget R 500,000.00 Expenditure R 470,315.00
2.		Supply, installation and maintenance of Cleaning equipment & accessories.	Number of Municipal building installed with Cleaning Equipment & accessories	Inadequate Cleaning equipment & accessories	07 municipal buildings installed with Cleaning equipment & accessories	Preparation of specifications and Advertisement	Specification prepared and advert issued.	None	100%	None	Budget Opex Expenditure None

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3.	Administration	Annual Renewal of Software Licenses	Number of Software licenses renewed	Seven (7) Software licenses renewed for municipal systems (Venus, Payday, Microsoft, Symantec antivirus, Backup Exec, GIS and case ware.)	Seven (7) Software licenses renewed for municipal systems: Venus, Payday, Microsoft, Symantec antivirus, backup exec, GIS and case ware,	Approved Specification for Symantec Anti-Virus, Microsoft Server & Backup Exec.	Specification for Symantec anti-virus and backup exec have been developed, only specification for Microsoft licenses couldn't be developed because there is a contract with a service provider for renewal of Microsoft server licences.	There is a contract with a service provider for renewal of Microsoft server licences.	100%	Next financial year	0.00

4.	Information and Communication Technology	Procurement of ICT equipment	Number of ICT Equipment purchased	Total Laptops 46 Total Desktops 64 Total Server 7 Total Printers 19	17 ICT Equipment purchased (2 DR Servers, 1 payroll printer, 13 office printers, 1 Server rack with KVM console kit, 5 boxes of backup tapes)	Approved Specification & Advertisement of tender for supply and installation of 13 Office Printers, 1x Payroll Printer & 5 boxes of backup tapes	13 office printers have been procured and allocated to users, project for supply and delivery of payroll printer and DR Server has been advertised and currently at appointment stage.	1 DR server to be procured due to financial constraints. No approved specification for Backup tapes because SITA was persuaded in the recent SLA to assist the municipality with the backup tapes. 1 server rack with KVM Console kit to be procured after budget adjustment due to financial constraints	90%	3 rd Quarter	R140 400.00
5.		Supply and installation of ICT Network infrastructure	Number of office buildings installed with ICT Network infrastructure	Network infrastructure installed in 7 municipal buildings	Network infrastructure installed in Morebeng Technical Building	Approved specification and advertisement	None	Specification for network infrastructure in morebeng couldn't be drafted because the project of the office building is not yet complete. The sensitive nature of the ICT equipment to be installed requires that the building should have been finalised.	0%	3 rd Quarter	

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
6.	Human Resources Management	Management discipline in the workplace	Percentage of referred cases attended to within the required time frames	100 percent of all cases attended to within 90 days	100% of all cases attended to within 90 days	100% of all cases attended to within 90 days	No cases reported	None	100%	None	Nil
		Local Labour Forum (LLF)	Number of LLF and sub-committee meeting coordinated to enhance labour relations	3 LLF and sub-committee meeting held	4 LLF and 4 sub-committee meeting held	1 LLF and 1 sub-committee meeting held	0 LLF and 0 sub-committee meeting held	Unavailability of committee members	0%	None	Nil
7.		Training of Councillors and employees	Number of Councillors Trained on municipal programmes	20 Councilors trained	20 Councilors Trained on municipal programmes	5 Councilors Trained on municipal programmes	2 Councillor trained	Non submission of Tender bids by service providers with bids advertised on 2 occasions	40%	None	R500 000 Expenditure R0.00 (Training funded by SALGA)

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
8.	Human Resource Management		Number of employees capacitated on all identified municipal programmes	49 employees capacitated on all identified municipal programmes	40 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	10 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	8 Employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	Non submission of Tender bids by service providers with bids advertised on occasions	90%	None	R500 000 Expenditure R0.00 (Training funded by SALGA)
9.		WSP (Workplace Skills Plan) submitted to LGSETA	Number of WSP (Workplace Skills Plan) submitted to LGSETA	WSP (Workplace Skills Plan) submitted on 30 April 2015	1 WSP (Workplace Skills Plan) submitted to LGSETA by 30 April 2016	No target	No target	None	N/A	None	N/A
10.		Development and submission of Employment Equity Report to Department of Labour (DoL)	Number of Employment Equity Reports developed and submitted	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	No target	No target	No target	None	N/A	None

Project No.	Priority area (ID P)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OFFICE OF THE SPEAKER											
11.			Number of Council meetings held	4 Council meetings	4 Council	1 Council meeting held	Two (2) Council meetings held, one special and one ordinary	None	100%	None	N/A
12.	Council and Administrative Support	Council and Council Committee Meetings	Number of Portfolio Committee meetings held	60 Portfolio Committee Meetings	60 Portfolio Committees held	15 Portfolio Committee Meetings held	13 Portfolio committee meetings held	None	86%	None	N/A
13.			Number of Exco meetings held	12 Exco Meeting held	03 Exco Meetings held	03 Exco Meetings held	Three (3) Exco meeting held	None	100%	None	N/A
14.	Public Participation programmes	Oversight Programmes	Number of MPAC meetings held Number of Public hearings held	5 MPAC meetings held 2 MPAC Public Hearings held	4 MPAC meetings held 2 MPAC Public Hearings held	1x MPAC meeting held 1x Public Hearing held	Four (4) MPAC meetings held	None	100%	None	N/A
15.	Public Participation programmes	Ward Committee Capacity Building	Number of training interventions conducted	4 training interventions conducted	4 training interventions conducted	1x Ward Committee training conducted	None	Deferred to December 2015 after Ward Committee Conference	0%	Before end of Second (2 nd) Quarter. Last one held in June 2015	N/A

16.	Risk Management		% of identified risks resolved within timeframes as specified in the risk register	50%	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	An occurrence book is kept and updated each time an incident occurs within all municipal premises and finally consolidated in the Monthly report. SLA with SITA in place and it covers Disaster Recovery Plan and storage of Back-up Tapes as off-site storage.	None	100%	None, ongoing activity	R53372.55
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DEPARTMENT: TECHNICAL SERVICES

Basic Services & Infrastructure Planning											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
17.	Roads	maintenance of roads and storm water infrastructure	Number of kilometres of roads graded and storm water maintained	613 km of gravel roads	613 km of gravel roads graded and storm water maintained.	150 km of gravel roads graded and storm water maintained	125 km of gravel roads were graded and maintained.	Mechanical breakdowns of plant due to limited resources.	83%	None	R 192 302.96
18.	Roads	Purchase of new grader	Number of Graders procured.	3 graders available	1x Grader procured	Prepare specifications and advertisement	Grader is delivered	None	100%	None	R0.00
19.	Roads	Madikana low level bridge	Number of low level bridge constructed	Limited access at Madikana internal streets	1x low level bridge constructed at Madikana	Prepare specifications and advertisement	Project on advert	None	100%	None	R 0.00
20.	Roads	Madiehe low level bridge	Number of low level bridge constructed	Limited access at Madiehe internal streets	1x low level bridge constructed at Madiehe	Prepare specifications and advertisement	Project on advert	None	100%	None	R 0.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
21.	Roads	Ramatjowe low level bridge	Number of low level bridge constructed	Limited access at Ramatjowe internal streets	1x low level bridge constructed at Ramatjowe	Prepare specifications and advertisement	Project on advert	None	100%	None	R 0.00
22.	Roads	Mogwadi internal streets	2 km of Mogwadi internal streets constructed	2.6 km tarred	Construction of Mogwadi internal streets from gravel to tar (2 km of road tarred)	Appointment of consultant and approval of designs	Project on advert	The project was re-advertised	0%	None	R0.00
23.	Roads	Machaka to sekakene gravel to tar road	3.1 km of Machaka to sekakene road from gravel to tar constructed	613 km gravel road	Construction of Machaka to sekakene road from gravel to tar (3,1 km of road tarred)	Appointment of contractor, Site establishment	Contractor appointed, site established	None	100% complete	None	R2 272 132.61
24.	Roads	Mohodi to Thupana gravel to tar road	2km of Mohodi to Thupana road from	4.8km tarred	Construction of Mohodi to Thupana road from	Appointment of contractor, Site	Contractor appointed	None	50%	None	R113 202.96

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
25.	Social facilities	Mohodi Sport Complex	Complete sport complex	Palisade Fence and ticket sales house completed	Dam rehabilitation, electrical works, borehole drilling and elevated tank	Dam rehabilitation, earthwork and grassing of fields	Contractor is still on earthworks for platforms	slow progress by the contractor	25%	None	

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
26.	Electricity services	Upgrading Electricity network	Uninterrupted electricity supply and compliance with electricity standard.	Overloaded aging electricity infrastructure	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators	Approval of specification and advertisement.	Specification approved and project advertised.	None	100%	None	R0.00
27.	Electricity services	High mast Lights	Provide night time security to the community.	No high mast lights at Capricorn park and Mogwadi Ext 4	2 x High mast lights constructed.	Approved specification and advertisement.	Specification approved and project advertised and also Contractor is appointed.	None	100%	None	R0.00
28.	Electricity services	Replacement of old electricity meters	Number of electricity prepaid meters replaced	Old and incompatible prepaid meters	160 electricity meters replaced	Approval of specification and advertisement	Specification approved and project advertised.	None	100%	None	R0.00
29.	Electricity services	Relocation of prepaid meters.	Number of electricity meters relocated	Inaccessible electricity meters	Relocated 120 electricity meters.	Approval of specification and advertisement	Specification approved and project advertised.	None	100%	None	R0.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
30.	Risk Management		% of identified risks resolved within timeframe	50%	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe	None	100%	None	Nil

DEPARTMENT: COMMUNITY SERVICES

Key Performance Area (KPA) 2:		Basic Services Delivery									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Actions supportive of the human settlement outcome									
Strategic objectives		Implement a differentiated approach to municipal financing, planning, and support									
Strategic objectives		Provision of sustainable infrastructure and basic services									
Strategic objectives		Provision of social amenities and promotion of healthy and safe communities									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
31.	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged	15 road blocks staged	None	100%	None	Nil
32.	Traffic and Licensing	Management of driving licenses	Number of drivers licenses examined	6125 drivers license clients examined	100% of drivers licenses examined	100% of drivers licenses examined	1438 driver's license clients examined	None	100%	None	Nil
33.	Traffic and Licensing	Management of learners licenses	Number of learners licenses examined	5586 learners license clients examined	100% of learners licenses examined	100% of learners licenses examined	1813 learners licenses examined	None	100%	None	Nil
34.	Traffic and Licensing	Management of registration of motor vehicles	Number of vehicles registered	1046 motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	264 motor vehicles registered	None	100%	None	Nil
35.	Traffic and Licensing	Management of licensing of motor	Number of vehicles licensed	6687 vehicles licensed	100% of received applications for vehicle	100% of received applications for vehicle	1441 vehicles licensed	None	100%	None	Nil

Key Performance Area (KPA) 2:											
Basic Services Delivery											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Actions supportive of the human settlement outcome											
Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Provision of social amenities and promotion of healthy and safe communities											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
		vehicles			licensing processed		licensing processed				

Key Performance Area (KPA) 1:											
Municipal Transformation and Organizational Development											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
36.	Environmental Management	Beautification Plan	Percentage implementation of beautification plan	Phase 1 of beautification plan complete at Mogwadi town	Implementation of beautification plans at Morebeng	Approval of specification and advertisement	Specifications approved and tender bid advertised.	None	100%	None	R250 000.00

Municipal Transformation and Organizational Development											
Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
37.	Environmental Management	Refurbishment of Mogwadi Landfill site	Number of Landfill Sites refurbished	Non compliant Landfill Site	Construction of 400m of palisade fence at Mogwadi	Approval of specification and advertisement	Specifications approved and tender bid advertised.	None	100%	None	R500 000.00
38.	Environmental Management	EPWP Environment & Culture Sector	Number of jobs created	54 job opportunities created	Create 50 job opportunities	Planning, procurement of Personal Protection Equipment, working tools. Appointment of 50 beneficiaries & Signing of Employment Contracts	Procurement of appointment of beneficiaries & signing of contracts	None	100%	None	R500 000.00
39.	Basic Services Provision	Erection of Street Litter Bins	Number of bins procured and installed	No street litter bins at Morebeng town	30 street litter bins procured and installed at Morebeng town	Approval of specification and advertisement	Request for quotation (RFQ) posted on the municipal	None	100%	None	R100 000.00

Municipal Transformation and Organizational Development Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Provision of sustainable infrastructure and basic services											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure

ENVIRONMENTAL MANAGEMENT

40.	Basic Services Provision	Mohodi/Maponto Cross Taxi Rank	Number of taxi ranks constructed at Mohodi Maponto	No formal taxi rank structures at Mohodi Maponto	1x constructed taxi rank at Mohodi Maponto cross	Development and approval of specifications	Specifications approved and tender bid advertised.	None	100%	None	R600 000.00
41.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	Certification of the municipality's Waste Management Officer (WMO) as Waste Management Inspectorate (EMI)	None	100%	None	Nil

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 1:		Spatial Rationale										
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 										
Strategic objectives												
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
SPATIAL PLANNING												
42.	Spatial Planning	Building control	Percentage of building plans considered for approval	40 building plans received, considered for approval	100% received building plans processed	100% received building plans processed	100% received building plans processed (20 building plan)	None	100%	None	Nil	
43.	Spatial Planning	Assessment of land use applications	Percentage of applications tabled to the Land Use Committee for consideration	4 land development applications received	100% of lodged land use applications processed	100% of lodged land use applications processed	40% of lodged land use applications processed (20 land use applications)	Municipality not yet ready to implement SPLUMA	40%	None	Nil	
44.	Spatial planning	Repegging of sites	Number of sites pegged at Morebeng.	13 demarcated sites not pegged at Morebeng.	13 demarcated sites pegged in Morebeng	Finalize specification and advertisement	Specifications complete and advertisement done	None	50%	2nd quarter 2015/16	Budget R120 000 Expenditure R16 758	
45.	Spatial planning	Audit of community facilities	Number of reports compiled	New indicator	1x report of community facilities compiled	Approved specification and advertisement	Specification approved and project advertised	None	100%	None	Budget R400 000 Expenditure R0	

Spatial Rationale											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
46.	Spatial planning	Integrated transport plan	Number of Integrated Transport Plans developed	New indicator	1x Molemole Integrated Transport Plan developed	Approved specification and advertisement	Specification approved and project advertised	None	100%	None	Budget R500 000 Expenditure R0
47.	Spatial planning	Township establishment	Number of layout plans compiled for township establishment	Mogwadi park not demarcated	1x layout plan compiled for township establishment	Approved specification and advertisement	Specification approved and project advertised	None	100%	None	Budget R500 000 Expenditure R0
48.	LED	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	8 Graduates appointed and currently being capacitated	5 graduates capacitated in agricultural programmes	Review Concept Document & ToR	Concept document reviewed, and ToR drafted	None	100%	None	R350 000.00
49.	LED	Investment coordination and facilitation	Number of partnership agreements signed Number of investor	No partnership agreement No investor conference	3x partnership agreements and 1x investor conference	Develop specification and advertisement and appointment	Specification developed and approved by	Delayed advertisement of the bid	80%	Appointment of service provider will be done	R350 000.00

Spatial Rationale											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
			conference held			1 of service provider	specification committee, the project has been advertised for bidding, appointment not done			during second quarter	
50.		Molemole LED Forum	Number of LED meetings held	3x LED forum meetings held	4x LED forum meetings held	1x LED forum meeting held	1x LED forum held on the 29 September 2014	None	100%	None	0.00
51.		Molemole CWP LRC Forum	Number of CWP LRC Forum held	11x CWP LRC Forum held	12x CWP LRC Forums held	3x CWP LRC Forums held	3xCWP LRC forum held	None	100%	None	0.00
52.		Career Expo	Number of Career Expo held	1x Career Expo held	1x Career expo held	Review of concept document for expo and consultation with Dept. Education	Concept document reviewed, and consultation with Dept. Education (Sekgosese Central Circuit) was done	None	100%	None	R 150 000.00

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
53.		SMME Training	Number of SMME's trained	No SMME's trained	20 SMME's trained	Develop concept document for the project, consultation with stakeholders	Concept document for the project has been developed, and all relevant stakeholders have been consulted	None	100%	None	R200 000.00
54.	IDP	Review of 2015/2016 IDP	Reviewed 2015/2016 IDP	Reviewed 2014/2015 IDP	Adopted and printed a credible IDP	Submission of 2015/2016 IDP to COGHSTA for assessment and Approval of 2016/17 IDP Process Plan by 31 August 2015	Submitted 2015/2016 IDP to COGHSTA for assessment. Council approved the 2016/2017 IDP process Plan	None	100%	None	None
								None	100%	None	None

Key Performance Area (KPA) 6:		Municipal Transformation and Organizational Development									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support Ensure administrative support to municipal units through continuous institutional development and innovation.									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
55.	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	Strategic working session on the implementation plan for 2015/2016 IDP	No strategic planning session conducted	Date postponed due to audit process	0%	Strategic planning session is scheduled for 22 nd - 23 rd October 2015 (2 nd Quarter)	
56.	IDP	Compilation of Annual Report	Approved 2014/2015 Annual Performance report and Annual Report	Approved 2013/2014 Annual Performance report and Annual report	2014/2015 Annual Report approved	Tabling of Draft Annual Performance Report by August 31 2015	Draft Annual Performance Report Tabled in Council & submitted to COGHSTA	None	100%	None	None
57.	IDP	Consolidation of SDBIP	2016/17 SDBIP	2014/2015 SDBIP in place	2016/17 SDBIP developed	No target	None	None	None	None	None
58.	IDP Unit	Coordination of IDP Represe	Number of IDP Representative Forum	2014/15 IDP Representative Forum	4 X 2015/16 IDP Representative Forum	1 X 2015/16 IDP Representative	Established IDP Representative Forum	None	None	None	

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System
Outputs : Actions supportive of the human settlement outcome
 Implement a differentiated approach to municipal financing, planning, and support
 Strategic objectives: Ensure administrative support to municipal units through continuous institutional development and innovation.

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
59.	Risk Management	Native Forum meetings	% of identified risks resolved within timeframe as specified in the risk register	in place	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe	None	100%	None	Nil

Key Performance Area (KPA) 4: Municipal Financial Viability and Management											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7: Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability											
Strategic Objective: To ensure sound and stable financial management											
Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 1 Targets	Actual Achievement	Reason for deviation	Progress Revised target	Budget Expenditure	
BUDGET AND REPORTING											
60.	Financial viability	Submission of Section 71 reports	Number of Section 71 reports submitted	12x Section 71 reports submitted	Section 71 reports submitted	3x section 71 reports Submitted	3x section 71 reports Submitted	None	100%	None	Nil
61.	Financial Management	Financial Management	Number of Financial Statement submitted	4x financial statement submitted	4x financial statement submitted	1x financial statement submitted	None	None	0%	None	Nil
62.	Financial viability	Annual Financial statements(AFS)	Fair presentation of Annual Financial Statements	AFS with a Qualified opinion by AG	AFS with an unqualified opinion	Compilation and submission of AFS 2014/15 FY	Submitted August 2015	None	100%	None	Nil
63.	Financial viability	Submission of in year reports	MFMA compliance reports submitted	4 quarterly reports	4 quarterly reports	1 quarterly report submitted	Submitted 2015/10/14	None	100%	None	Nil
64.	Financial viability	Submission of Section 72 report	Number of Section 72 report submitted	1 mid-year report(s72)	1 mid-year report(s72)	No target for quarter	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
65.	Financial viability	Submission of in year reports	Number of 2015/16 Adjustment budget compiled	1x 2014/15 Adjustment budget approved	1x 2015/16 Adjustment budget compiled & approved	No target for quarter	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
66.	Financial viability	Compilation of 2015/16 budget	2016/17 Budget compiled	Approved 2015/2016 budget in	2016/2017 budget compiled and approved	Budget process plan	Submitted August 2015	None	100%	None	Nil

Key Performance Area (KPA) 4: Municipal Financial Viability and Management											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7: <ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability 											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 1 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
67.	Financial viability	Reconciliation of bank statement	Number of Bank reconciliation completed	12 reconciliations in place	12 Bank reconciliation completed	3x reconciliation completed	3x reconciliation completed	None	100%	None	Nil
68.	Financial viability	Reconciliation of Investment register	Number of investment registers report compiled	12 Investment registers in place	12 Investment registers	3x investment registers compiled	3x investment registers compiled	None	100%	None	Nil
69.	Financial viability	Reconciliations	Number of grant registers submitted	12 grant registers submitted	12 grant registers	3x grant registers compiled	3x grant registers compiled	None	100%	None	Nil

INCOME AND REVENUE MANAGEMENT

Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
70.	Revenue management	Revenue collection	Percentage of revenue collected	R11, 211 199	R13, 250 000	R3, 250 000	R3,602,647.95 Revenue collected	None.	100%.		Nil
71.	Debtors Management	Balancing of debtors Control against age analysis	Number of Reports Submitted	12 Completed Reports	12 Complete Debtors Control Reports and Ageing Analysis	3x Debtors Control Reconciliations	3 X Debtors report has been reviewed	None	None	None	Nil
72.	Revenue management	Reminding customers to settle their outstanding municipal accounts	Number of Reports Submitted	New indicator	4x Notices of reminding customers to honour their payment.	1 x Notice for reminding customers to honour payments.	None	Notice issued	0%	None	Nil
73.	Revenue management	Monitoring and allocation of Unallocated Deposit	Number of Reports Submitted	12 Completed Reports	12 Completed Reports	3 Unallocated Reports	3 X Unallocated reports reviewed	None	100%	None	Nil
74.	Debtors Management	Revenue Collection	Cost recovery and debtors analysis	None	Debtor's analysis and Cost recovery report.	Specification, advertisement and appointment of the service provider	Appointment letter has been issued and the project is current being executed.	None	100%	None	R1 100 000.00

EXPENDITURE

Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 1 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
75.	Expenditure Management	Salary reconciliations	Number of Salary reports reconciled to General Ledger	12 reconciliations/reports Completed	12 Salary reports reconciled to General Ledger	3x Reconciliations Developed	To pay salaries in 3x time	None	100%	None	Nil
76.	Expenditure Management	Petty Cash reconciliations	Number of Petty Cash reconciliation	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	3x Petty Cash Reconciliations reports Developed	3 reconciliations done	None	100%	None	Nil
77.	Expenditure Management	VAT 201 Reconciliation	Number of VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	1 submitted and the other 1 to be submitted before end Oct	None	50%	None	
78.	Expenditure Management	Project and Retention register	Updated Project and Retention register	1x updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	1 project reconciliation and retention register	None	100%	None	
79.	Expenditure Management	Creditors Reconciliation Reports	Number of Creditors Reconciliation Approved by CFO	12 Reconciliations	12 Creditors Reconciliation and 1 Annual creditors lead schedule balanced to GL	3x Creditors Reconciliation	3 reconciliation done	None	100%	None	

SUPPLY CHAIN MANAGEMENT

Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 1 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
80.	Supply Chain Management	Asset Reconciliation	Number of FAR & GL reconciliation	12x FAR & GL reconciliation	12x FAR & GL reconciliation	3x FAR & GL reconciliation	3 months reconciliation between FAR & GL	None	100%	None	Nil
81.	Supply Chain Management	Asset Verification	Number of Asset Verification Reports	2 Asset Verification Reports	2 Asset Verification Reports	No target for the quarter	Not applicable	Not applicable	Not applicable	Not applicable	Nil
82	Supply Chain Management	Development of loose asset register and Loose asset verification	Number of loose asset register developed and Loose asset verification	New indicator	1x loose asset register developed and 2x Loose asset verification compiled	1x loose asset register developed	Loose Asset Register created	None	100%	None	Nil
83	Supply Chain Management	Revaluation of Assets	Approved Revaluation Report	2014/2015 Revaluation Report in place	1 Revaluation report compiled	No target for the quarter	Not applicable	Not applicable	Not applicable	Not applicable	Nil
84.	Supply Chain Management	Inventory Count	Number of Inventory Count Reports	1 Inventory Count Report	4 Inventory Count Reports compiled	1 Inventory Count Reports compiled	Quarterly inventory count done	None	100%	None	Nil
85.	Supply Chain Management	Procurement Plan	Approved Procurement Plan	Approved spending plan	Approved Procurement Plan	Approved Procurement Plan	Procurement Plan in Place	None	100%	None	Nil
86.	Supply Chain Management	Supplier Database management	Number of supplier database advertisements	1x supplier database advertisement	4x supplier database advertisements	1x supplier database advertisement	Invitation for suppliers to be included in the database is done	None	100%	None	R 12 654.00

Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	1 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
	Supply Chain Management	Supplier Database management	Revised existing supplier database	Noncompliant supplier database	Compliant supplier database	Final Response handling reports	Capturing of suppliers ongoing	Manpower, resignation of intern	25%	To be done in the second quarter	Nil
87.	Supply Chain Management	SCM performance Report	Number of performance reports	New indicator	4 x SCM performance reports compiled and table to the council	1x performance report compiled and table to the council	SCM performance quarterly report done and awaiting to be tabled in the ordinary sitting of the council	None	100%	None	Nil
88.	Supply Chain Management	Declaration of business interest- new council	Percentage of declaration forms signed	New indicator	100% Declaration of forms of councillors and employees signed	100% declaration of forms of councillors and employees signed	Continuous updating of business interest by councillors continuing	None	100%	None	Nil
89.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe	None	100%	None	Nil

DEPARTMENT: MUNICIPAL MANAGERS OFFICE

Key Performance Area (KPA) 5:

Good Governance and Public Participation

Responsive, Accountable, Effective and Efficient Local Government System

Outputs 5:
Deepen democracy through a refined ward committee model

Strategic Objective

- Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
MAYOR'S OFFICE											
90.	Mayoral Support Services	Mayoral outreach programmes	Number of Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	1 Mayoral Outreach Programme Held	1x Mayoral outreach programme held	None	100%	None	Nil
91.	Mayoral Support Services	Mayor Stakeholder Participation (State of the Municipal address)	Number of the State of the Municipal Address Held	1 State of the Municipal Address held	1 State of the Municipal Address Held	Public Consultation process	2x meetings & Forum held with Traditional Leader's (Magoshi)	None	100%	None	Nil
92.	Mayoral Support Services	Back to school outreach programme	Number of schools visited	2 schools visited	4 schools visited	No target for this quarter	Not applicable	Not applicable	Not applicable	Not applicable	Nil

Key Performance Area (KPA) 5:

Good Governance and Public Participation

Outcome 9:

Responsive, Accountable, Effective and Efficient Local Government System

Outputs 5:

Deepen democracy through a refined ward committee model

Strategic Objective

- Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
LEGAL SERVICES											
96.	Legal services	Litigation management	Number of litigations defended and instituted	12 cases instituted and defended	100% cases instituted and defended	100% of cases instituted and defended	16 cases	None	100%	None	Nil
97.	Legal services	Legal advisory services	Number of documented Legal advisory services	Limited documentation on legal advisory services	100% legal advises provided & documented	100% of legal advises provided & documented	12 advises	None	100%	None	Nil
98.	Legal Services	Contracts Development and/or Review	Percentage of contracts developed and reviewed	46 contracts developed and drafted as per instruction	100% contracts developed and reviewed	100% of contracts developed and reviewed	16 contracts	None	100%	None	Nil

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To provide communication support services, public liaison, marketing, advocacy and events management activities within molemole municipality Enhance corporate identity 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
COMMUNICATIONS											
99.	Communication management	Advertising and Publications of municipalities activities	percentage of advertisement of municipal activities placed	6x advertisement of municipal activities placed	100% of requested municipal publications placed	100%	5 placement of adverts for municipal event in local media done	None	100%	None	R7428 Issued orders awaiting payment (R22 340)
			Number of newsletters published.	No newsletter published in 2014/15.	2 newsletters published.	Spec. advert and appointment of service provider.	Specification done and service provider appointed	None	100%		0
			Number of diaries and calendars printed	300 diaries and 800 calendars printed	300 diaries and 1000 calendars printed	Develop specification, advertise and appoint service provider	Specification developed	Target revised for second quarter.	50%	Target revised for second quarter.	0
100.	Corporate Identity	Purchase of Commu	No of equipment and	One audio camera, one video camera	4 x Loud Hailers and 8 x work	Develop specification, advertise and	Specification developed	Equipment not critical in the first	50%		0

Key Performance Area (KPA) 5:						Good Governance and Public Participation					
Outcome 9:						Responsive, Accountable, Effective and Efficient Local Government System					
Outputs 5:						Deepen democracy through a refined ward committee model					
	Y	lication material and event equipment	materials purchased	and limited branding material	suites procured	appoint service provider	quarter				

Key Performance Area (KPA) 5:						Good Governance and Public Participation					
Outcome 9:						Responsive, Accountable, Effective and Efficient Local Government System					
Outputs 5:						Deepen democracy through a refined ward committee model					
Strategic Objective						<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 					
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achieveme nt	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure

INTERNAL AUDIT AND RISK MANAGEMENT											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achieveme nt	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
101.	Internal Audit	Action plan	% of audit queries addressed	60% of audit queries addressed	100% of Auditor General queries addressed	No target for the quarter	No target set.	None	N/A	None	
102.	Risk Management		% identified risks resolved within timeframe as specified in the risk register	36%	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	18% of risks resolved	None	85%	None	Nil
103.	Risk Management		Number of Risk Management Committees coordinated	2 Risk Management Committee meeting coordinated.	4 Risk Management Committee coordinated	1 Risk Management Committee coordinate	1 Risk Management Committee coordinated	None	100%	None	Nil

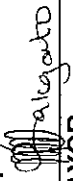
Key Performance Area (KPA) 5:				Good Governance and Public Participation						
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:				Deepen democracy through a refined ward committee model						
104.	Internal Audit	Audit Committee meeting	Number of Audit Committee meetings held successfully	4 Audit Committee meeting held	4 Audit Committee meeting held in August 2015.	1 Audit Committee meeting held	None	100%	None	Nil
105.	Internal Audit	Performance audits	Number of Performance audit reports submitted to Council	4 Performance audit reports submitted to council	4 Performance audit report submitted to council	1 Performance report submitted to council	None	0%	None	Nil

Key Performance Area (KPA) 5:				Good Governance and Public Participation													
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System													
Outputs 5:				Deepen democracy through a refined ward committee model													
Strategic Objective																	
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure						
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 																	
PERFORMANCE MANAGEMENT SYSTEM																	
106.	Performance Management	Review of Performance Management Framework	Review of performance management framework	Performance Management Framework	1 Performance Management Framework reviewed	No target for the quarter	Not applicable	Not applicable	Not applicable	Not applicable	Nil						

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
107.	Performance Management	Assessment of Senior Managers.	Quarterly Performance assessment	None	4 performance assessments coordinated and conducted	1 quarterly assessment	Not done	Lack of a dedicated personnel for the function	0%	January 2016	Nil
108.	Performance Management	Annual performance report	Coordination of Annual Performance Report	1 Annual Performance report compiled	1 Annual Performance report compiled and submitted	2014/15 Annual Performance report compiled and submitted	Completed	None	100%	None	Nil


MUNICIPAL MANAGER

02/11/2015
DATE

Approved / Not Approved

MAYOR

02/11/2015
DATE